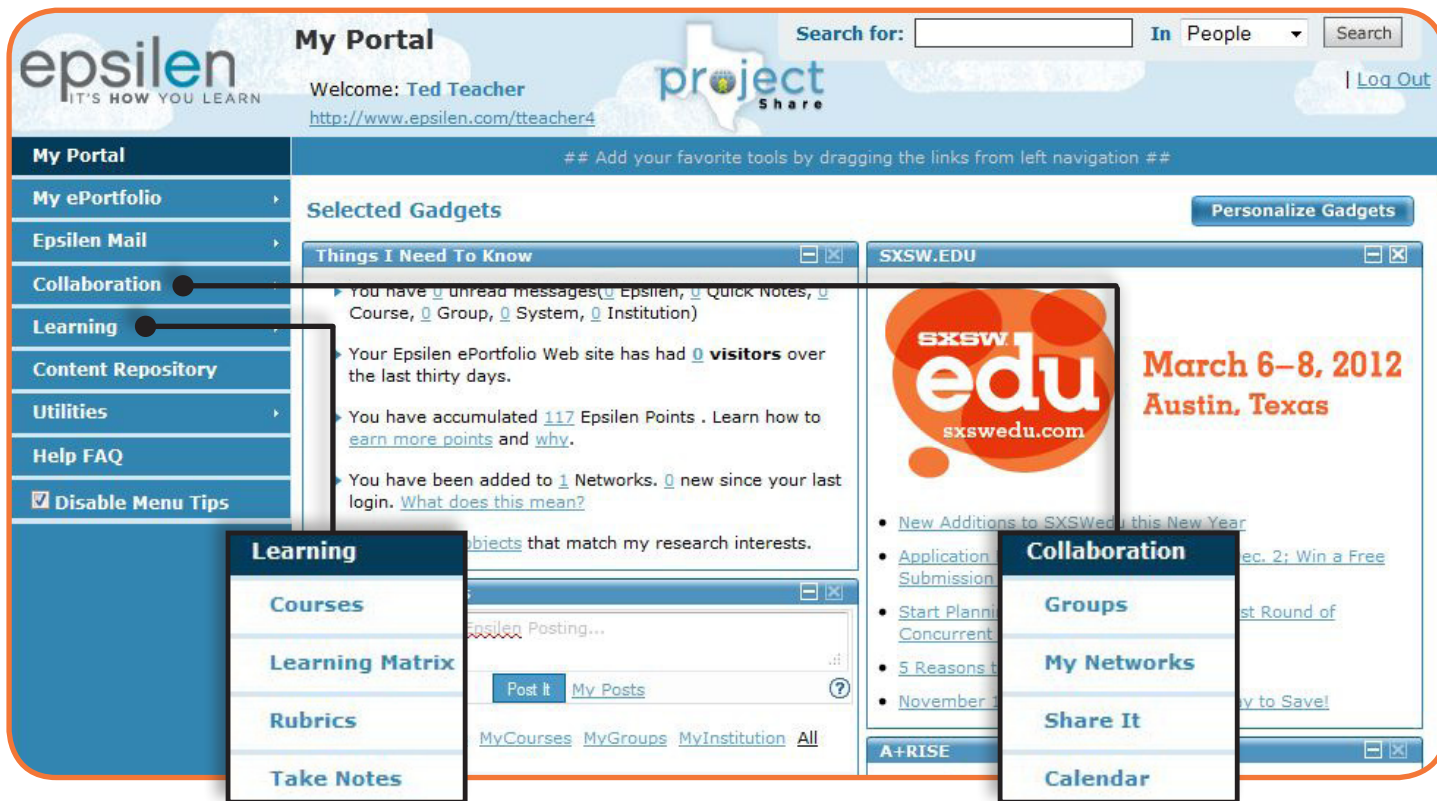


Project Share: My Portal

Once you log in to Project Share, you will see your *My Portal* dashboard. The left menu displays the tools that will help you navigate through Project Share and access your ePortfolio, courses, and groups.



Learning Tools

Courses

Join a new course, see a list of courses in which you are enrolled, or manage courses created by you with the *Courses* toolset.

Learning Matrix

Use the *Learning Matrix* to collect, review, and present your educational accomplishments in a grid format.

Rubrics

Use the *Rubrics* tool to create and manage course rubrics.

Take Notes

Use the *Take Notes* tool to compose personal memos, to-do lists, and reminders as you navigate through Project Share. Record your ideas as you work through a course or collaborate with group members. Every note you take will be saved so you can view it later.

Collaboration Tools

Groups

Share information and collaborate with other Project Share members within a secure, structured environment with the *Groups* toolset.

My Networks

Use *My Networks* to create and manage lists of contacts within the Epsilon environment.

Share It

Share your work with other Project Share members with the *Share It* tool. Other users can use this tool to collaborate on the documents you share.

Calendar

Plan assignments, tests, and personal events with the *Calendar* tool. If you view your calendar from your My Portal page, you see both your personal events and events within your courses.

Project Share: Joining Groups and Courses

Groups and courses allow you to learn and collaborate with fellow educators in the Project Share community. Search for and join courses and groups that meet your professional and district needs.

Joining a Group

1. Select *Collaboration* > *Groups* from the left menu on the *My Portal* dashboard.
2. Find a group by clicking the *Search Groups* button and type the group name to launch a search.
3. From the search results page, select the group you wish to join. Click on the *Join Group* action button (handshake icon) or click the *Request Membership* button (person icon) to become a member of the group.
4. To view the group's public page, click on the group name. Group public pages share the description of the group.

Search Groups

View Groups Search Groups Create Group

Keyword Search
Use the simple search field on this page for full-word keyword searching. Click the checkbox for Advanced Search options.

Search for: Counselors

Show Advanced Search

Results for Keyword "Counselors"

Name	Description	Owner	Members	Institution	Match%	Registration
FCC Counselors	This group is to share an... Read more about FCC Counselors...	Thomas Gaxiola	3	fresnoitycollege	100.0%	Institution Only
College Counselor	College Counselor	Lilian Chow	2	peralta	100.0%	Invite Only
High School Counselors	Group for high school cou... Read more about High School...	Christy Barnett	3	ESCRegion14	100.0%	
Carl Perkins Counselors	Carl Perkins Consortium C... Read more about Carl Perkins...	Nancy Ritchey	1	ESCRegion9	100.0%	Invite Only
Region 12 CTE	CTE teachers, counselors ... Read more about Region 12...	Christine Holecek	17	ESCRegion12	100.0%	
Sul Ross/ESC 14 Counseling Cohort	This is a group for membe... Read more about Sul Ross/ESC...	Kelly Jo West	2	TX067902	100.0%	
CTISD_Counselors_Second	Counselors	Debbie Boyer	14	TX191901	100.0%	Invite Only
KHS_Counselors'_Corner	The Kilgore ISD counselor...	AMON	6	TX092902	100.0%	Invite Only

Request Group/
Course Action
Button



Join Course/ Group
Membership
Action Button



Joining a Course

1. Select *Learning* > *Courses* from the left menu on the *My Portal* dashboard.
2. Find a course by clicking the *Search Courses* button and type the course title. If the course title is unknown, enter a keyword or other parameters to launch a search.
3. From the search results page, select the course you wish to join. Click on the *Join Course* action button (handshake icon) or click the *Request Membership* icon (person icon) to become a member of the course.
4. To view the course's public page, click on the course title. Course public pages share the description of the course as well as the course syllabus.

Search Courses

View Courses Search Courses Create Course

Keyword Search
Use the simple search field on this page for full-word keyword searching. Click the checkbox for Advanced Search options.

Keywords: 8th Grade Math

Show Advanced Search

Course	Description	Institution/Department	Instructor	Starts/Ends	Members	Match%	Registration
Grade 8 Honors Math Silver Team Period 6,7 321-1	This course focuses upon skills and content of 8th Read more about Grade 8...	Center Grove Mathematics	Marsha Souder	8/10/2008 6/29/2020	15	100%	Institution Only
Grade 8 Mathematics	We will cover topics such as integer operations, e Read more about Grade 8...	Center Grove	Marsha Souder	6/17/2009 5/17/2020	1	100%	Invite Only
MSTAR INTV: Equivalent Fractions	equivalent fractions	Texas Education Agency	Diane Bryant	6/27/2010 11/3/2020	553	100%	
MSTAR INTV: Facts & Patterns: Mult. & Div.		Texas Education Agency	Diane Bryant	9/3/2010 11/3/2020	638	100%	
MSTAR INTV: Ratios and Rates		Texas Education Agency	Diane Bryant	9/24/2010 11/3/2020	501	100%	
MSTAR INTV: Proportionality		Project Share Affiliate	Diane Bryant	5/17/2011 11/3/2020	299	100%	
Pre-Algebra Fall 8th Grade Math	This is a course in middle school mathematics. Th Read	ARP ISD Math	HILLARY BRYAND	6/20/2011 12/20/2015	1	100%	Invite Only